

2011 FDM EDUCATION CONFERENCE CANCELLATION POLICY

Conference Registration

Your cancellation notice and request for a refund must be submitted by email to Lynne Boucher at lynne.boucher@fdmsoft.com. Notification must be received by the following dates, subject to the following fees:

- Full refund for notification received on or before August 26, 2011, less \$125 cancellation fee.
- 50% refund for notification received between August 27 and October 1, 2011.
- No refunds will be issued after October 2, 2011.

All refunds will be issued within thirty (30) days of receipt of notice.

Classes

At FDM Software's discretion, any client initiated class changes may be subject to a \$50 administration fee. Attendee substitutions are allowed, however, notification must be made in writing by October 1, 2011.